



3247 Wimmer Rd. Bethlehem, PA 18020 | 610-865-4348 | info@animaltherapycenter.com

Summary:

The Veterinary Assistant for the Animal Therapy Center will be responsible for daily care of rehabilitation patients, assisting Veterinarians and Technicians with treatment plans, as well as general housekeeping. This position works closely with the entire medical staff in a high-quality, high-volume setting. This is a Part-time position (with approx. 25-28hrs weekly) that will include evening shifts and weekends.

Responsibilities:

- Basic animal restraint
- Provide excellent patient care
- Prepare prescription medications & administer oral medications
- Administration duties including, telephone calls & scheduling
- Lifting patients up to 50lbs
- The ability to work independently and in a group setting
- Clean and disinfect kennels, equipment, and facility
- Implement and educate others on new protocols
- Communicate in effective/professional manner with clients
- Follow written and verbally communicated departmental standard operating procedures
- Perform other duties as assigned
- Must possess excellent customer service skills.

Qualifications:

The ideal candidate will thrive on staying busy while also creating a welcoming atmosphere. The candidate must love people & animals alike and have a strong desire to help in the recovery process.

Please send a cover letter (including your salary requirements) and a resume to the referenced email cgehring@animaltherapycenter.com

Language:

English (Required)

Education and Work Experience:

High School Diploma or GED (Required)

Animal Handling Experience, Customer Service Experience

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, citizenship, disability or protected veteran status.